

ENGLISH CORE -XI

Study material (Second Term)

2022-23

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<mark>HORNBILL</mark>

L7 THE ADVENTURE Jayant Narlikar



Word=meanings

Presume = guess Emerged = came out Proclaimed= announced officially Evidently=clearly Mesmerized = hypnotized Implications = hints

Answer the following questions in 40-50 words:

• (i) The story is called 'The Adventure'. Compare it with the adventure described in 'We're Not Afraid to Die...'

Answer:

"We're Not Afraid to Die..." narrates a family's adventures on a boat at sea facing a terrible storm. It describes various efforts made by the parents to guide their boat to safety and presents the courage of their children while the parents panicked. "The Adventure" constructs an alternate version of reality, which is what would have happened had the Marathas defeated the British. How the Indian nation would have appeared under the influence of Indian rulers instead of the British. While the events of "We're Not Afraid to Die..." are realistic and depict encounters that may have happened around the world, the events in "The Adventure" are fictional and speculative.

(ii) Why do you think Professor Gaitonde decided never to preside over meetings again?

In the alternate reality of India, Professor Gaitonde attempted to take the empty chair on stage that he was so accustomed to take, only to be met with hostility from the crowd, who threw eggs and tomatoes at him and ran him off stage. The impact of this incident on him is so traumatic, at what he considers his thousandth address as chair, that when he returns to his actual reality he refuses to preside over any more meetings again.

Answer the following questions in 100 to 120 words:

Q1 You neither travelled to the past nor the future. You were in the present experiencing a different world. "

Answer:

This statement is made by Rajendra Deshpande to Professor Gangadharpant Gaitonde. Here he tries to give a possible explanation to Prof Gaitonde's unique experience in the two days following his collision with a truck. According to the speaker, Professor Gaitonde did not travel in time. In fact, he was in the present but was experiencing a different world. This statement emphasises on the idea that reality is not unique. There are many worlds and many realities. A person's reality is based on his/her

experience at a particular time at a particular place. Q2 "You have passed through a fantastic experience: or more correctly, a catastrophic experience."

In this statement Rajendra Deshpande tries to rationalise Professor Gaitonde's experience of making a transition to another world. According to him, Professor Gaitonde has had a fantastic experience. Here, the word fantastic means both extraordinary and fanciful. However, he immediately finds a better word for the experience and calls it catastrophic. Now, this word is a reference to Catastrophe Theory which is a branch of mathematics and is concerned with abrupt changes. Professor Gaitonde's experience of travelling to a parallel world without moving back or forth in time seems to be an apt example of a catastrophic experience to Rajendra Deshpande

Q 3 Gangadharpant could not help comparing the country he knew with what he was witnessing around him.

This statement is made by the third person narrator of the story. Professor Gaitonde, who travels to another world in the present, witnesses a different India which is completely different from the India he has known from this childhood. The country he witnesses in the alternative world refused to surrender to the colonizing powers and stood up against them.

The people of this country are more honest, more efficient, well organised and quite modem. Everything that he sees in this country poses a stark contrast to the country he lives in. This compels him to compare the country he knows so well with the country he witnesses around him.

L. 8 Sílk Road – Níck Míddleton



Silk Road summary is about the author's journey which starts from slopes of Ravu to Mt. Kailash. This was to complete the kora. Thus, it gives us an account of the journey they experience. Moreover, the main aim of the journey was religious mostly. We see that the author wishes to complete the journey to Mt. Kailash. Thus, in order to embark on this pilgrimage journey, he chooses a tough one. Further, the author hires Tsetan and takes along Daniel as an acquaintance to chaperon him to Darchen. Consequently, we learn about his journey and his experience through the Silk Road. He mentions how the people in hilly areas are rather sensitive. The author goes on to witness the beauty of Lake Mansarovar and Darchen. Moreover, he faces a lot of difficulties but is able to complete his pilgrimage due to his undeterred faith.

The author of the story, Nick Middleton, describes his journey to Mount Kailash in Silk Road. In order to complete his Kora, the author wishes to visit Mt. Kailash. Thus, he hires Tsetan so that he gets someone for driving him up to the mountain. While he was parting with Lhamo, he receives a long-sleeved sheepskin coat. In order to get companionship, the author takes Daniel with him till Darchen.

Upon starting their journey, Tsetan takes a short-cut to the south-west. He says it is a direct route to Mt. Kailash. In order to reach their destination, they would have to cross the high mountain passes. However, Tsetan assures them that due to lack of snow, it would be easy to do so. On their way, they cross through a small number of gazelles, a herd of wild asses and shepherds that were tending the flocks.

Upon reaching the hill, they notice dark tents. They learn they were nomad's homes and see a Tibetan mastiff guarding the tents. When they reach near the tents, the dogs with large jaws ran after their car. Upon entering the valley, they witness mountains and rivers covered in snow and ice.

The ride on the hill starts turning sharper and bumpier. As they reached higher, the author could feel the pressure and noticed they were at 5210 meters above sea level. After clearing the first hurdle of snow-filled roads, they were on and about. The author starts feeling uneasy due to height and pressure. At around 2 o'clock in the afternoon, they stop for lunch.

Finally, they reach a small town 'Hor' in late afternoon. The author took a break in Hor and sat at the local café sipping on tea. During this time, Tsetan got the car fixed and Daniel left for Lhasa. The author did not like Hor too much. Upon resuming the journey, they stay the night at a guest house in Darchen. We see how he suffers from nose-congestion due to the altitude change and chilly weather. He goes to see a Tibetan doctor and receives a five-day course medication.

After that, he feels better and enjoys his stay at Darchen where he meets another pilgrim, Norbu. As Darchen had no pilgrims, the author finds relief and decides to complete his pilgrimage with him. Finally, they hire yaks for their luggage and Norbu gives up while collapsing across the table and laughing. Norbu's says it would not be possible for him and he also had a big tummy.

Conclusion of Silk Road

To sum up the Silk Road summary, we learn about the author's journey through the silk road and the determination of pilgrims and the hardships they face.

Word meanings:

- 1) *drokba* nomad shepherd
- 2) *kora* pilgrimage
- 3) void empty space
- 4) kyang-wild asses
- 5) lurching moving unsteadily
- 6) prone inclined
- 7) paraphernalia dress identifying his profession

✤ Answer the following questions in 30 – 40 words: a) Why did the author take the short cut inspite of high mountain passes?

Ans : The short cut would take them south west, almost directly towards Mount Kailash. Crossing high mountains pass posed breathing problems. Absence of snow meant a fairly good ride.

b) What were drokbas doing in the "rocky wilderness "?

Ans: Drokbas are the people, men, or women who were tending their flocks in the rocky wilderness. They wear long sleeved sheepskin coat to protect themselves from the cold of the high mountains.

c) How did the author pass the first night at Darchen ?

It was very troubled night. The author suffered from cold .He breathed through his mouth. His chest felt heavy. He tired his best to sleep but in vain. Almost the whole night, he had to keep awake.

✤ Answer the following questions in 100-150 words :

a) Describe the author's journey from the top of the pass to his stay at Hor.

Ans: The top of the pass was at 5,515 metres. It was marked by a cairn of rocks. The author along with two other persons took a turn round the cairn in a clockwise direction as is the tradition. The author was suffering from severe headache at this altitude. Now the car careered down to the other side of the pass. He was glad that his headache had now disappeared. At about 2 pm they stopped for the lunch. Then they started again and by late afternoon reached the small town of Hor. Here Daniel parted company. He went back to Lhasa in a truck that was going there.

Tsetan decided to repair his punctured tyres here. So he sent the author to a café

To pass about half an hour. Hor did attract the author. Though it sat on the shore of the sacred lake Mansarovar, it was dirty and full of refuse. When Tsetan came back, the author started on his journey again

b) What impression do you form of the author, Nick Middleton on the basis reading ' Silk Road'?

Ans: The author is bald headed English knowing gentle man. He was keen on performing Kailash Kora. He undertook the hazardous journey to mount Kailash for his purpose, he hired Tsetan's car and took

Daniel as companion for escorting him upto Darchen. He seems to be a lover of adventure who is not at all afraid of taking risks. This is evident from his assent to take a short-cut through high mountains passes involving the risk of slipping on snowy roads.

He is keen observer of men and manners. He has a sharp eye for details. He describes the hilly people quite sensitive. He gives a graphic account of difficulties faced during ascent. His headache and loss of sleep was caused by cold and high altitude. His observations about lake and Hor reveal the difference between legend And reality. He dislikes dirt and shabbiness.

He faces communication problem after Tsetan leaves and before he meets Norbu. However, he waits and takes correct decisions. He approves of

Norbu's practical suggestion to hire Yaks to carry luggage. In short, he is a sensitive and likable fellow.

Chap. 4 Chíldhood – Markus Natten

SUMMARY



The poet seems puzzled about the loss of childhood. It is natural in the process of growing up. Still, the poet tries to find an answer to his two queries: When did my childhood go?' and Where did my childhood go?''

The first possibility of the time of departure of his childhood relates to the age when he had completed the age of eleven. It was then that he developed a power of understanding. Then he became aware that Hell and Heaven could not be found in Geography. Since they could not be located anywhere in world, he concluded that they did not exist. He thus reached a logical conclusion based on his reasoning power.

The second possibility relates to the time when he realized the hypocrisy of the adults. They were not all that they seemed to be. They talked of love and gave advice of love, but did not act so affectionately.

The third possibility relates to the time when he found that he was the master of his mind. He could use it whichever way he chose. He could now produce his own thoughts and need not repeat those of others. A sense of individuality dawned on him. He wonders whether he lost his childhood on one of these days.

In the final stanza, the poet dwells on the problem where his childhood has disappeared. On the basis of his limited knowledge he thinks that his childhood went to some forgotten place that was hidden in an infant's face. The poet implies that adolescence follows childhood in the same way as childhood had replaced infancy. It is a stage in the process of growing up

***** Word meanings:

- 1) Ceased to be stopped being
- 2) Preached taught
- 3) Really mine when not influenced by others' opinions

***** Answer the following extract based questions:

A) They talked of love and preached of love,But did not act so lovinglyWas that the day?

a) Name the poem and its composer. The poem's name is 'Childhood' and the composer is Markus Natten.

b) Who are they?

They are the adults who preach about love but never act accordingly.

c) What does the poet observe about their behaviour?

The adults were not what they were seemed to be . They pretend a lot They are

hypocrites who preach love and all good things but behave ina different manner.

B) When did my childhood go ?

Was it the day I ceased to be eleven,

Was it the time I realized that Hell and heaven, Could not be

found in Geography,

And therefore could not be, Was that the day!

a) When did the poet leave his childhood behind?

b) What big change has taken place in the life of the poet?

The poet has left behind his childhood.

c) What does he know now about Hell and Heaven? Both exist in the mind of people.

Q2 Answer the following questions in 30-40 words:

a) What happened when Markus Natten completed eleven years of age?

At eleven years the poet Markus Natten understood the difference between fact and fiction. He understood that the things such as hell and heaven are only figments of human imaginations.

b) Why does the poet feel that Heaven and Hell are not real places?

As the speaker grew mature, he acquired reasoning power. He realized that Hell and Heaven could not be found in Geography books or Atlas. Since they could not be located anywhere in the world map, he concluded that they did not exist. He would believe only what he could see and find.

c) What does the child think about the adult in the poem ' Childhood'?

The poet of the 'Childhood" Markus Natten found the adults hypocrite. He says that these adults talked and preached of love but in their actions theydid not practice it. Thus they were hypocrites.

d) How did the realization of being the master of his own mind help him? The realization of being the master of his own mind and could use it in anyway he liked, filled with self confidence. He could now think independently and need not repeat parrot like thoughts of others.

Q3 Answer the following questions in 100-150 words:

b) Which do you think is the most important step towards adulthood ? Why ?

Having an independent mind free from any outside influence is the most important step towards adulthood. That is why, the poet mentions it as the third and the final step. Other steps like being rational or learning hypocrisyshow an outside influence while this step shows an internal awakening which is the chief quality of human and separates them from other animals.

HORNBILL

P 5 FATHER To SON Elizabeth Jenning

Word- meanings Stranger =Unknown Design = Planning Prodigal = spendthrift Longing = desiring



Answer the following questions in 40-50 words

1 How is the father's helplessness brought out in the poem?

The father's helplessness is brought about by the existing circumstances. Usually a father is the best friend and advisor of the son. However, there is no bond of affinity or relationship between the two. It seems that the two are not on speaking terms even while living under the same roof. The father feels helpless that he can't share what his son loves

2 Does the poem talk of ail exclusively personal experience or is it fairly universal?

The poem is autobiographical in nature and describes the relationship between a father and his son. Beginning on an exclusively personal experience, the poem rises to a fairly universal phenomenon—the growing generation gap and lack of communication.

3 What does the speaker say about father-son relationship?

Actually, the father-son relationship is non-functional. The father does not understand the aspirations, longings or cravings of the son. They speak like strangers. Their exchanges, if any, are just formal. Otherwise, silence surrounds them.

Answer the following questions in 100-120 words 1What sort of father-son relationship has been depicted in the poem 'Father to Son?

The poem depicts a father-son relationship which exists in name only. The two have been living together in the same house for years. Even then the father does not understand his son. He confesses that he knows nothing of his son. The bond of affection between them lie broken. They have become formal just like strangers. Although the son resembles his father physically, yet he had his own vision, dreams and aspiration. He is not home bound and is not afraid to venture forth. The protective father is willing to forgive him for incurring loss of material wealth provided he returns home. The painful experience of lack of communication fills the father with utter helplessness, anger and grief. His efforts to restore the relationship fail as there is no response from the other side.

2 How far has the poet succeeded in transforming a purely personal matter to a universal experience prevalent in modern times?

The poem begins on an autobiographical note. The speaker i.e., the father recounts his own experience. He talks about the non-functional father-son relationship. He neither understands his son nor knows anything about him. In spite of living in the same house, the distance between father and son has increased. There is lack of communication between them. They either talk like strangers or silence surrounds them. The father is unable to share what the son prefers to do. The distance has reached to sorrowful limit. Even then the father is willing to shape a new love and build up a fresh relationship. His grief takes the form of anger and they fail to reach any compromise.

This maladjustment or growing break-up of relationships is typical of the modem materialistic age.

Lesson 5 Mother's Day – J. B. Priestly

Summary



Mother's Day'is a hilarious drawing room comedy by J.B. Priestley. It raises a serious issue and deals with it in a humorous manner. The comic undertone, however, does not belittle the importance of the issues raised in the play.

The play centres round Mrs Annie Pearson, a devoted wife and doting mother. She is a pleasant but worried looking woman in her forties. Her neighbour, Mrs Fitzgerald, is a fortune teller. She tells Mrs Pearson to make up her mind and assert herself if she wants to be the mistress of her own house and the boss of her own family. At present Mrs Pearson is reduced to the status of an unpaid domestic servant who does all the domestic chores without even being requested for them or thanked later on. She is taken for granted and ordered about.

Mrs Fitzgerald tells her that husbands, sons and daughters should take notice of wives and mothers, not giving them orders and treating like dirt. Mrs Pearson endures the ill-treatment because she is very fond of her husband and children though they are quite thoughtless and selfish. She tries her best to have it out with them but does not know how to begin. She wants to get tea things ready as the members of her family are about to drop in. Mrs Fitzgerald asks her to let them wait or look after themselves for once.

Since Mrs Pearson is too soft towards her family, Mrs Fitzgerald offers a way out. She suggests a change of personalities for a short duration. Mrs Pearson is doubtful about the success of the plan, but yields. With the help of magic spell learnt in the East, Mrs Fitzgerald carries out an interchange of personalities. Now Mrs Pearson having the personality of her neighbour, becomes bold and dominating and Mrs Fitzgerald is nervous and fluttering.

Doris Pearson, a pretty girl in her early twenties is the first to face the cool and incisive mother. As usual, Doris, the spoilt girl, asks her mother about her yellow silk dress. Mrs Pearson keeps on smoking. Doris is astounded. However, she asks if they are having tea in the kitchen. Mrs Pearson tells her politely to have it wherever she likes. Doris angrily asks her if it isn't ready. Mrs Pearson tells her that she has had what she wanted. She surprises her with the remark that she might go out later and get a square meal at the Clarendon. When Doris angrily asks her mother again whether she has ironed her yellow silk dress, Mrs Pearson tells her that she puts in twice the hours she does and gets no wages or thanks for it. She criticizes her boyfriend Charlie Spence for having buckteeth and being halfwitted. She tells Doris frankly that at her age she would have found somebody better than Charlie Spence.

Now it is the turn of Cyril Pearson, the spoilt brat, who asks for tea as soon as he enters. Since he has got a busy night that night, he asks his mother if she has put his things out. He reminds her of her promise. She tells him that she doesn't like mending. He objects to her talking like that. Mrs Pearson gives him a bit of her mind. She tells him that they all do talk like that. If there's something at home he doesn't want

to do, he doesn't do it. If it is something at his work place, he gets the union to bar it. She says that she has also joined the movement. She then asks if they have any stout left. She goes to the kitchen to bring a hottle, as she wants to drink.

Cyril and Doris go into a huddle and whisper about the behaviour of their mother. Doris states that she could not believe her eyes as she found her mother smoking and playing cards when she came in. Cyril had asked her if she was feeling off-colour and she said she wasn't. Doris observes that she is suddenly all different. She made her cry not aly by what she said but by the way she said it and looked. Doris thinks that she has a concussion as a result of falling. Cyril asks if she has become slightly crazy.

Meanwhile Mrs Pearson comes back. She is carr ing a bottle of stout and half-filled glass. Cyril and Doris try to stop their guffawing and giggling. Irs Pearson regards them with contempt and asks them to behave according to their age. She finds nothing funny in their jokes. Doris is tearful again. She wants to know what they have done. Mrs Pearson at once tells them that they have done nothing. They simply come in, ask for something, go out again and then come back when there's nowhere else to go. Cyril tells her aggressively that he'll find something to eat himself if she won't get tea ready. Mrs Pearson tells him to help himself. When Cyril and Doris say that they have been working all day. Mrs Pearson says that she has also done her eight hours. She further says that now it will be forty-hour week for all and she will have har two days off at the weekend.

eorge Pearson, a solemn, self-important and pompous looking man about fifty unters. He notices Doris in tears and then his wife sipping stout. He is bewildered at her behaviour. He informs her that he won't have any tea as there is a special snooker match at night the club and a bit of supper. Mrs Pearson informs him that there isn't any tea. He is surprised at her answer. She tells him that people laugh at him at the club and call him Pompy-Ompy Pearson because he is slow and pompous. George is horrified. She wants to know why he wants to spend so much time at a place where t'ey are always laughing at him behind his back and calling his name. He leaves his wife alone at home each night. George is dazed and asks Cyril for confirmation. He staggers as Cyril confirms it.

Cyril tells his mother that it is not fair of her to hurt his or his father's feelings. Mrs Pearson remarks that sometimes it does people good to have their feelings hurt. The truth oughtn't to hurt anybody for long. If he didn't go to the club so often, perhaps people would stop laughing at him. Cyril doubts it. His mother tells him that he knows nothing. He spends a lot of time and money at grey hound races, dirt tracks and ice shows.

Mrs Fitzgerald is at the door. Cyril calls her 'silly old bag'. Mrs Pearson tells him to ask her in and address her properly Mrs Fitzgerald is shocked to see how Mrs Pearson is treating her husband and children.

George re-enters and sits aside in arm chair smoking his pipe. Mrs Pearson takes George to task for being impolite. George flares up as she rebukes him in the presence of their neighbour. He asks her if she has gone mad. Mrs Pearson threatens to slap his face if he says that again. George is intimated. She mockingly asks him to leave for the club.

All this is too much for Mrs Fitzgerald (with Mrs Pearson's personality) to bear. She requests Mrs Fitzgerald for a reversal to the original state. With the chanting of the magic spell, they regain their

original personalities. As a parting advice, Mrs Fitzgerald asks Mrs Pearson to be a bit strict with her looks and tone sometimes to suggest that she might be tough with them if she wanted to. This formula will work. Mrs Pearson says that she wants them to stop at home sometimes, give her a hand with supper and play a nice game of rummy. Mrs Fitzgerald is about to leave. She is glad to see Mrs Pearson handling her family firmly. The trick works and all the members of the family agree to do whatever she says.

Word meanings:

- 1) Suburb outlying area of a city
- 2) Settee sofa
- 3) Dubiously in an unsure manner
- 4) Go lax looking like they are dead
- 5) Buck teeth upper set of teeth sticking out
- 6) Barmy insane
- 7) Guffaw laugh loudly

✤ Answer the following questions in 30-40 words:

a) How is Doris taught a lesson in behaviour ?

Ans: When Mrs. Fitzerald remarks that Doris is going out with Charlie

Spence that night, Doris feels annoyed .and retorts that she has got nothing to do with it. Mrs Pearsons

b) How does Mrs. Pearson propose to spend the evening? Is her proposalacceptable to the family ?

Ans: Mrs. Pearson proposes that they would have a nice family game of rummy. Then children could get supper ready while she has a talk with their father. Then looking sharply at the family, she ask them if they have any objection. All speak in one voice that it suits them. Thus, Mr. Pearsonfinally succeeds in keeping the family home that evening .

c) What picture of Mrs. Pearson emerges in the opening of the play 'Mother's Day'?

Ans: Mrs. Pearson is in her forties. She is a pleasant looking woman. Sheis a typical housewife. She takes delight in serving her family, though the take no notice of her. Rven if they are thoughtless and selfish, she is very fond of them. She bears with them patiently as she does not want any unpleasantness in the house.

d) Compare and contrast Mrs. Pearson and Mrs. Fitzgerald on the basis of the play "Mother's Day".

Ans: The ladies are sharply contrasted. Mrs. Prearson is pleasant but worried looking woman in her forties. She speaks in alight, flurried sort of tone with a touch of suburban cockney. Mrs. Fitzgerald is older heavierand has a strong and sinister personality. She smokes she has a deep voice rather Irish tone.

***** Answer the following questions in 100-150 words:

a) What role did Mr. Fitzgerald play to make Mrs. Pearson the boss of thefamily? Ans:Mrs. Pearson' problem is that she is neglected by her husband and children. She is very fond of her family. She runs after them all the time, takes their orders as if she was the servant in the house and stays at homeevery night while they go out enjoying themselves. She takes no holiday.They have come to believe that she is there simply to look after them andwait for them, so they take no notice of her.

Her neighbour Mrs. Fitzerald , helps her solve this problem. She advises Mrs. Pearson to assert her rights as the mistress of the house if she wantsthem to treat her properly . Mrs. Pearson says that she does keep dropping a hint now and then but she can't be harsh with them as she does not want any unpleasantness in the house. Mrs .Fitzgerald asks her to let her do it. Mrs. Pearson wonders how it is possible. Mrs. Fitzgerald tells her that they would change their personalities with each other. She had learnt this trick when she was in East. Mrs. Pearson hesitates but she finally agrees. The two women change their personalities.

b) The play "Mother's Day" is a humorous and satirical depiction of the status of the women in a family. Bring out briefly the elements of humour and satire.

Ans : The play 'Mother's Day is a humorous and satirical depiction of the status of women in a family is shown in its serious theme treated in a light- hearted manner. The importance of the character about the personality they are facing also creates humour.

The following dialogues also provides a lot of fun. "Mrs. Pearson if youhad to love my life it wouldn't be so bad. You'd have more fun as me

than you've had as you".

" It's that silly old bag from next door Mrs. Fitzgerald."" Tickling her off now , are you Annie ?.

They call you Pompy- Ompy Pearson because they think you're so slow and Pompous"

The actions, gestures and reactions of the characters also provide humour. The house wife being given orders, treated like dirt and forced to stay Home every night .while other members go out to amuse themselves in sharply contrasted with the position at the end of the play where she is the

mistress of the house. The play also satires eight hours work culture andthreats to go on strike . Even the house wife adopts this weapon.

<mark>L.7 Birth – A J Cronin</mark>



Summary

It was nearly midnight when Andrew Manson, the young doctor reached Bryngower. He found driller Joe Morgan waiting anxiously for him. Joe told Andrew that his wife, Susan, wanted his help and that too before time. Andrew went into his house, took his bag and left with Joe for number 12 Blaina Terrace.

Joe's voice showed signs of strain as he told the doctor that he would not go in. He reposed full faith in Andrew. A narrow stair led up to a small bedroom. He found two women beside the patient. One was Mrs Morgan's mother. She was a tall, grey-haired woman of nearly seventy. The other was a stout, elderly midwife. The old woman offered to make a cup of tea for the doctor. The experienced woman had realized that there must be a period of waiting.

Andrew drank tea in the kitchen downstairs. He knew he could not snatch even an hour's sleep if he went home. He also knew that the case would demand all his attention. Although he was very worried and upset, he decided to remain there until everything was over. An hour later he went upstairs again. He noted the progress made, came down once more and sat by the kitchen fire. The old woman sat opposite him. His thought were filled with Christine, the girl he loved. He stared broodingly, into the fire and remained like this for quite long. He was startled when the old woman suddenly asked him not to give her daughter the chloroform. She feared that it would harm the

baby. The doctor replied that the anaesthetic would not do any harm.

An hour passed. It was now dawn when the child was born, lifeless. As he gazed at the still form, a shiver of horror passed over Andrew. His face, heated with his own exertions, chilled suddenly. He was torn between his desire to attempt to make the child start breathing again, and his obligation towards the mother. She was in a desperate state. The dilemma was quite urgent. Instinctively, he gave the child to the nurse. He turned his attention to Susan Morgan. She lay collapsed on her side, almost pulseless and not let out of the effect of medicine to make her unconscious. Her strength was ebbing. He smashed a glass ampoule and injected the medicine. Then he worked severely to restore the soft and weak woman. After a few minutes of quick efforts, Then he asked the midwife about the child. She made a frightened gesture. She had placed it beneath the bed. Andrew knelt down and pulled out the child. It was a perfectly formed boy. Its limp, warm body was white and soft as tallow. The head lolled on the thin neck. The limbs seemed boneless. The cord, hastily slashed, lay like a broken stem. The whiteness meant only one thing-unconsciousness caused by lack of oxygen.

His mind raced back to a case he had once seen in the Samaritan. He remembered the treatment that had been used. He instantly asked the nurse to get him hot water and cold water and basins. Then he snatched a blanket. He laid the child on it and began the special method of respiration. As soon as the basins arrived, he poured cold water into one basin and hot in the other. Then he hurried the child between the two. Fifteen minutes passed. Sweat ran into Andrew's eyes. His breath came pantingly, but no breath came from the lax body of the child.

A desperate sense of defeat pressed on him. It was a quickly spreading hopelessness. The midwife and the old woman were watching him. He remembered the old woman's longing for a grandchild which had been as great as her daughter's longing for this child. All this seemed broken and useless now. The midwife remarked that it was a stillborn child. Andrew did not pay any attention to her.

He had laboured in vain for half an hour. He still persisted in one last effort. He rubbed the child with a rough towel. He went on crushing and releasing the little chest with both his hands. He was trying to get breath into that limp body. At last, the small chest gave a short, convulsive heave. Then another her heart strengthened. He saw that he might safely leave her.

and another. Andrew redoubled his efforts. The child was gasping now. A bubble of mucus came from one tiny nostril. The limbs were no longer boneless. The pale skin slowly turned pink. Then came the child's cry.

Andrew handed the child to the nurse. He felt weak and dazed. The room lay in a shuddering litter. He wrung out his sleeve and pulled on his jacket. He went downstairs through the kitchen into the scullery. His lips were dry. He took a long drink of water. Then he reached for his hat and coat. It was now five o'clock. He met Joe and told him that both were all right. Andrew kept thinking that he had done something real at last.

Word meanings:

- 1) Burly large and strong
- 2) Premonition idea
- 3) Contemplation of thinking about
- 4) Stout strongly build
- 5) Shrewish quarrelsome
- 6) Idyllic perfect
- 7) Elapsed passed

✤ Answer the following questions in 30 to 40 words

a) Who was Joe Morghan ? Why had he been waiting for Dr. AndrewManson ?

Ans:Joe Morghan was a driller in Blaenelly a mining town. He was a big strong and heavy middle aged person. Joe and his wife Susan, who had been married for nearly twenty years and were expecting their first child.Joe was waiting for the doctor to help Susan in the delivery of the child.

b) Describe briefly the efforts made by the doctor to revive the child.

The doctor lay the child on a blanket and began the special method of respiration. Then he immersed it alternately in cold water and luke warm water. Fifteen minutes passed, but no breath came from the body of the child. Then the doctor made one last effort. He rubbed the child with a towel, crushed and released the chest with both his hands. Thus he tried to get breath into the limp body. His effort bore fruit . the little chest gave a short convulsive heave. The doctor redoubled his efforts . The child was gasping.

c) What was the child suffering from?

Ans: As soon as the doctor saw the child , he knew that this was a case of suffocation, the condition caused by lack of oxygen and excess of carbon-di -oxide in the blood.. It is accompanied by paleness of the skin ,weak pulse and loss of reflexes

d) Why did Andrew say "I'll fetch my bag later nurse?".

Ans Andrew worked hard single headedly and constantly to save the mother and the still born from the jaws of death. The constant efforts,

tension, desperation caused by failure combined to make him weak anddozed. Being tired he told the nurse that he would fetch his bag later.

Q2 Answer the following questions in 100- 150 words:

b) Why was Andrew Manson torn between two desires ? How did heresolve this delimma ?

Ans: Andrew was a medical practitioner in a small mining town. One night he was attending a woman who was expecting her first child. After along wait and an hour long hard struggle of Andrew, the women gave birthto a still child. Andrew was in dilemma. When he gazed at the lifeless child, he shivered with horror. Then he looked at mother who was in desperate state and needed immediate attention. He was torn between his desire to attempt to bring the child back to life and his obligation towards the mother who lay unconscious. She was almost pulse less. Her strength was ebbing fast. Andrew knew that it was a race against time. He made frantic efforts to restore the flabby woman. Instantly he smashed a glass ampoule and injected the medicine. After a few minutes her heart strengthened. Andrew knew that she was out of danger and he could safelyleave her.

c) What impression do you form of Andrew Manson on the basis of thestory "Birth"

Ans :Andrew Manson was a young man who has recently qualified as a doctor and started his medical practice as an assistant to Dr. Edward Page in the small Welse mining town of Blaenelly. He is in love with Christine and thinks of marriage as an idyllic state. He is filled with love. His steady mind and reason help him see the marriages of many persons as dismal failures.

Andrew is mature enough to keep his private and professional lives apart. Once confronted with his responsibility, he discharges his obligations to theutmost capacity. He is duty conscious. He believes in practical approach and is not afraid to try unique methods. He has a tender heart too. He is aware of the feeling of others. He knows how deeply Susan loved her upcoming baby. He has polite manner and reassuring tone. On the whole Andrew is presented as a dedicated doctor.

SNAPSHOTS

<mark>L 8 THE TALE OF MELON CITY</mark> Vikram Seth

Word-meanings
 Placid = not easily excited
 Proclaimed = announced publicly
 Edify = to give a good lesson
 Amendments= improvements
 Heralds = Messengers
 Scaffold = platform for execution
 Unruly = disorderly
 Quavering = trembling



Answer the following questions in 40-50 wordsQ1Why did the king ride down the thoroughfare and what was the result?

The king rode down the thoroughfare to edify spectators there. Since the arch was built too low, he lost his crown under it. A frown appeared on his mild face and he called it a disgrace

Q2Who was held responsible for the disgrace? How did he /they react to it? What do you learn about the king?

The chief of builders was field responsible for the disgrace and ordered to be hanged. The chief called it the workmen's fault. The king ordered to have all the workmen hanged. The workmen looked surprised but they blamed the wrong size of bricks for it. This shows the king's fickle mindedness.

Q3 Why did the king need some counsel and from whom? Do you think the man was really the wisest one? Give a reason for your answer.

The king got confused by the architect's clever self-defense. So, he needed the advice of the wisest man in the country. The man selected was so old that he could neither walk nor see. He was not really the wisest one as wisdom does not necessarily come with age. His advice proves his worthlessness.

Q4Comment upon the criteria of selection of the wisest man and the quality of counsel he offered.

The criteria was that wisdom comes with grey hair. The old man they selected could not walk or see. He spoke in a trembling voice. The advice he offered was absurd. A lifeless object cannot be deprived of life by hanging it.

✤ Answer the following questions in 100-120 words

1 What impression would you form of a state where the king was just and placid*? Answer:

The State where the king was just and placid' seems to be a backward region full of ignorant fools and ruled by a whimsical king. The king considers himself to be the custodian of people and gets an arch erected for their spiritual upliftment. The king's word is a command and unwritten law. The whole process of changing judgement on the appeals of the victims appears as a mock-trial. The Ministers and Councillors seems to be selfish. They advise the king to serve their own ends, though they appear to flatter the king and seem dedicated to the state. The common people are uneducated and ignorant fools. They need mental as well as spiritual upliftment. They are fun loving. In their quest for fun, they can cross all limits. If deprived of fun, the unruly mob can rebel against the crown. They do not bother whether the king is a man or a melon. They want there personal freedom, free business and peaceful lives

2 Suggest a few instances in the poem which highlight humour and irony?

Ans :'The Tale of Melon City' is full of instances of humour and irony. The just and placid king got an arch built to 'edify' spectators. The king's riding under low arch and losing his crown also creates humour. The way the accused appeal to the king and shift the blame on others is quite funny. The unstable behaviour of the king also creates humour. The self-defence of the architect is a masterpiece. He holds the king himself responsible for the disgrace as he had 'made certain amendments' to his original plan. The king's anger and inability to act calmly create humour. The criteria for selection of the wisest man is quite ironic. It is assumed that wisdom comes with age. Being blind he does not know that an arch cannot be hanged. Others have eyes, yet they follow his advice and take the arch to the gallows. How ironic it is! The king wants to keep the crowd in good humour and orders that someone be hanged. Only the king is tall enough to fit the noose. What an irony! The king is hanged by his own order. The custom of naming the next king seems equally ridiculous. The idiot who passes by the City Gate suggests "melon" to be the next king. People who think only of their own interests do not bother whether the king is a man or a melon.

NOTICE

On the occasion of the Silver Jubilee celebrations of the school, the Dramatic Club has organized an inter-school competition in one-act plays as per details given below: Date : 30 Aug 20XX Time : 10 a.m. onwards Venue : Taxila Auditorium Participants : Maximum 7 in a team Last Date for the receipt of Entry forms : 25 Aug. 20XX by 4.00 pm Amit /Asha President Dramatic Club

Question 2 You are president of the Cultural Society of your school. You are planning to organise a cultural programme. Write a notice for the school notice-board inviting names of students willing to participate. You are Sumedh , the secretary of the society.

Answer:

Cultural Society ABC School, Bhopal

9th Aug. 20XX

NOTICE OPPORTUNITY FOR BUDDING ARTISTS

Talented students are invited to submit their names for a musical evening to be held on 21st August 20XX in the school open air theatre from 6 p.m. onwards Items : (i) Light vocal music (solo) (ii) Group Song (iii) Group Dance (iv) Classical Dance (Solo) Contact the undersigned before 16th Aug. 20XX. Sumedh Secretary Cultural Society

Question 3 You are Dharam /Dolly, the secretary of the Dance arid Drama Society of the Sanskriti School, Ahmedabad Write a notice for your school notice hoard inviting students to give their names for a Fancy Dress Competition. **Answer:**

Dance & Drama Society THE SANSKRITI SCHOOL, AHMEDABAD

9th Aug.20XX

NOTICE

A Fancy Dress Competition will be held as under: Date : 25 Aug. 20XX Time : 11 a.m. onwards Venue : School Auditorium Duration of performance : 3 minutes Last Date for submission of names : 16 Aug. 20XX by 4 p.m. For details contact the undersigned Dharam/Dolly Secretary Dance & Drama Society

Question 4 You are Avant!Avinash. As Secretary of Students' Forum you want to start a Wall Magazine for the students of the school. Write a notice inviting articles, stories, poems and campus-news for the Wall-Magazine.

Answer: Solve yourself

Factual paragraph 1

The Way Human Body Defends

- 1. The defence mechanism of human body is a gift of nature provided to human beings. The power of our body to fight against various disease-producing agents is known as defensive mechanism. This defensive mechanism depends upon various factors which can be categorised mainly into two types—common factors and special factors.
- 2. Amongst the common factors, the most important is the health of human beings. We all know if we are having a good health, our body automatically remains protected against the diseases. For

keeping good health one should have nutritious balanced diet. A balanced diet is that which contains carbohydrates, fat, proteins, vitamins in proportionate amount.

- 3. The skin of our body saves us against many micro-organisms producing diseases, provided that it is intact. In case there are cuts or abrasions on it, the micro-organisms penetrate the body through those cuts and abrasions and can cause diseases. Therefore, a cut or an abrasion should never be left open. In case there is no bandage, etc. available, it may be covered by a clean cloth.
- 4. Some bacteria are residing on and inside the human body. They are our friends and are useful for us. They do not cause any disease and by their presence they do not allow disease-causing organisms to settle on those places. For example, the micro-organisms, present in human saliva secrete a chemical which does not allow diphtheria causing bacteria to grow inside the oral cavity.
- 5. The human body secretes a variety of fluids, which are killers for disease causing micro¬organisms. For example, gastric juice (acidic in nature) secreted by our intestinal tract kills all organisms which enter our body through food.
- 6. There are a few automatic activities of our body known as "reflex phenomenon" which protect the body against many infections. This reflex phenomenon includes sneezing, coughing and vomiting. •
- 7. Fever is one of the most important constituents of the defensive mechanism of our body. The organ which regulates the temperature of our body is known as hypothalamus and it is situated in the brain. When micro-organisms after entering the body release toxic products and these reach the brain through blood, the hypothalamus starts increasing the temperature of body the person gets fever. This fever is very useful for the human body because by the increase of temperature the micro-organisms which are the root cause of the problem get killed.
- 8. We are living in an environment which is full of bacteria. Many of these bacteria can produce serious diseases, but all of us do not suffer from such diseases. It is due to a special power present in our body to fight these diseases. A part of this special power of our body is known as innate immunity. This is inherited by us. The other part of this special power is called acquired immunity. This we gain during our lifetime.
- 9. In a nutshell, we can say since nature has provided us with defensive mechanism to fight against so many diseases, let us maintain it and rather increase it by the way of immunisation.

Answer the following questions by choosing the most appropriate option:

- 1. One should have nutritious balanced diet because.....
 - (a) it has food items for various tastes
 - (b) it keeps one healthy
 - (c) it is recommended by a dietician
 - (d) it has all essential items
- - (**b**) it checks deterioration of body
 - (c) it saves us from depression
 - (d) it builds up the wear and tear

3. In order to check the micro-organisms penetration in the human

body.....

- (a) we must cover the whole body
- (**b**) we must rub insect repelling oil

- (c) we must use antiseptic solutions
- (d) we should keep cuts and abrasions covered

4. Gastric juice secreted by our intestinal tract kills all extraneous organisms

- as.....
- (a) it flows very fast
- (b) it is acidic in nature
- (c) it prevents their multiplication
- (**d**) it is a natural stimulant
- 5. We can increase our defensive mechanism by.....
 - (a) developing friendly bacteria
 - (b) checking infection through reflex phenomenon
 - (c) seeking proper immunisation
 - (d) suppressing fever in initial stages
- 6. (d) suppressing fever in initial stages.....
 - (a) blood poisoning
 - (b) study of poisons
 - (c) harmful bacteria in plants/animals
 - (d) poisonous

. Answer the following questions in brief:

- 7. How can micro-organism's penetration be checked in the human body?
- 8. What is the role of gastric juice in human body?
- 9. How can we increase our defensive mechanism?
- 10. What do you mean by reflex phenomenon? How is it helpful for human body?
- **11.** Give the similar meanings.
- (a) scraping or rubbing of (para 3)
- (b) poisonous (para 7)

Cave The Caves para 2

- 1. One thousand and five hundred years ago, when craftsmen began cutting rocks and sculpting them into magnificent statues of gods, little did they realise that in the second millennium the Elephanta Caves would not just be a major tourist attraction but would also be a World Heritage Site.
- 2. Now the world's oldest island caves are getting a new lease of life. The Indian National Trust for Art and Cultural Heritage (INTACH) has teamed up with the Archaeological Survey of India (ASI) to spruce up the caves and protect them from further decay and degeneration.
- 3. Elephanta Caves date back to the sixth century and boast of some of India's most magnificent rock-cut sculptures of Lord Shiva. Situated about 11 km from the Gateway of India, these caves are reached by small boats. Once on the island, visitors have to climb over 1,000 stone steps to get to the caves.
- 4. The caves were originally built during the reign of the Rashtraputa kings. They contain huge images of Brahma, Parvati, Natraja and Shiva. The best and most famous of these is Maheshmurti—a three headed bust of Shiva which is about six metres high.
- 5. The great elephant structure in black stone which gave the island its name was removed in 1864 by British to take it to England. However, it was later returned to India and now stands at the Victoria Gardens, a park with a small zoo in the centre of Mumbai. On top of the caves are two huge cannons installed by the British in order to protect Bombay harbour.

- 6. In the main cave there are nine carvings which depict the life of Lord Shiva in different manifestations—the dancer (Nataraja), Shiva killing demon Andhaka, marriage ceremony of Shiva and Parvati, Shiva's descent to the Ganges, Shiva as Ardhnarinateshwar, Shiva as Maheshmurti, Shiva lifting Mount Kailash, Goddess Parvati on Mount Kailash and Shiva as ascetic.
- 7. Back in the mid-eighties, a team of leading international archaeologists, conservators and historians visited the site and forwarded a proposal to UNESCO to grant heritage status to the caves. The proposal was accepted and Elephanta Caves were declared a World Heritage Site in 1987.
- 8. The most important part of the effort is to clean up the surroundings of the heritage site. For example, there is an ancient site built adjacent to the gate which houses some of the best frescoes and showcases the art of carving out statues by cutting rock. '
- 9. The next phase was to clean up the littered surroundings and also to discourage yisitors from carrying eatables and plastic bags inside the caves. This step too was roundly criticised but gradually people were educated on the historic and religious importance of the caves and the incidents of littering have considerably reduced.
- 10. To protect the caves from vandalism security personnel were deployed a year ago. "This has helped authorities to implement regulations stringently," says an INTACH volunteer of the organisation's Mumbai chapter.
- 11. Elephanta Caves have for years been threatened by the rapid industrial development in their vicinity. A toxic chemical storage terminal has been planned just 400 metres away. Bilge from oil-exploring activities and plastic dumped in the sea, have seriously threatened marine and bird life of the area.

A. Answer the following questions by choosing the most appropriate option:

1.	The most distinguishing feature of the Elephanta Caves is
	(a) that they date back to one thousand and five hundred years ago
	(b) that these are the world's oldest island caves
	(c) that rocks have been cut and sculpted into magnificent statues of gods
	(d) that they have some of the most magnificent rock-cut sculptures of Lord Shiva
2.	The six metres high three headed bust of Shiva is known as
	(a) Natraja
	(b) Ascetic Shiva
	(c) Mahurinmurti
	(d) Ardhnarinateshwar
3.	Before being declared a World Heritage Site, the caves were
	(a) in a filthy state
	(b) in a dilapidated state
	(c) in a magnificent state
	(d) in a precarious state
4.	Security personnel were deployed in order to
	(a) protect caves from vandalism
	(b) help authorities to implement regulations

	(c) help clean up the surroundings(d) discourage visitors from carrying eatables inside
5.	The most potent threat the caves suffer from is
	(a) a toxic chemical storage terminal
	(b) the bilge from oil exploring activities
	(c) plastic dumped in the sea
	(d) the rapid industrial development in their vicinity
6.	The word 'degeneration' in para 2 means
	(a) become bad
	(b) the process of becoming worse
	(c) losing too much water
	(d) stop production

B. Answer the following questions in brief:

7. What was the status of the caves before being declared a World Heritage?

- 8. Why were the security personnel deployed?
- 9. What is the most potent threat the caves are suffering with?
- 10. Where is the great elephant in black stone standing now?
- 11. What do these word mean
- (a) Degeneration (para 2)
- (**b**) Spruce (para 2)

Discursive Paragraph 1

Living with foods

- 1. Floods are not new to India and this sub-continent, but in recent years the problem has received much greater attention perhaps largely because it has led to much greater damage than in the past. Even though information on the impending occurrence of floods is now more accurate and certainly more timely, often there is very little time or support infrastructure in place by which damage can be minimized. This is particularly true in the case of flash floods resulting from sudden and excessively heavy rain.
- 2. In the case of India flooding is very much a function of the seasonal nature of our rainfall. The monsoons are spread over a short period during the year and often bring a concentrated volume of rain, which cannot be absorbed by the earth and finds outlet only in the form of streams that join up with our major river systems. But, flooding is not confined only to the main rivers of the country, often smaller tributaries and streams can cause heavy damage as well. Once these streams spill over their banks they could cause excessive harm, mainly because those living near the banks of these streams particularly in mountain areas do not have easy recourse to moving away quickly.
- 3. One major factor that could lead to a higher severity of flooding in the future is the danger of climate change. While the evidence of the nature of impacts resulting from climate change on

precipitation and flooding at the regional level is not entirely clear, it could happen that the Indian subcontinent witnesses and suffers the effects of a significantly changed pattern of monsoons. One set of scientists has estimated that the monsoons could be shorter in duration, but far more intensive. In other words, much greater precipitation would take place in a much shorter period of time, thereby increasing the danger of floods. Climate change is the result of human actions through the increased concentration of greenhouse gases in the atmosphere, of which carbon dioxide is the most prominent.

- 4. At the local level also human actions have heightened the danger of flood through the cutting of trees in the mountains as well as in the plains. In the case of India, the ecological damage through deforestation of the Himalayas has led to large-scale erosion of the mountain slopes and high levels of siltation. This leads to deposition of silt on the riverbeds in the plains and hence spill over of water whenever the volume in the river reaches a certain level. With siltation on the river beds, flooding occurs even at very shallow water levels. The vulnerability of the population has increased substantially because of population pressures, symbolized, for instance, by the stubborn and perhaps helpless settling of slum dwellers on the banks of the river Yamuna in Delhi, which is merely a trickle most of the year, but bursting its banks during the monsoons as has been the case this year.
- 5. Flood forecasting is critical to minimizing the damage from floods. It is for this reason that the Central Water Commission has set up a network of forecasting stations, which cover the most important flood prone inter state rivers in the country. These stations produce forecasts that are used to alert the public and to mobilize various official agencies so that they take both preventive as well as relief measures whenever required. However, even in cases where forecasts have been timely and generally accurate, people have often been reluctant to move away, because in most cases they lack the means and physical options for moving away from a danger zone to one that is relatively safe. In the case of flash floods, forecasts are difficult to make, and often the time available for relief is very short.

A. Answer the following questions by choosing the most appropriate option: 6

1. The problem of floods has been considered important recently because.....

- (a) there are flash floods
- (**b**) floods are unpredictable
- (c) the rivers change their courses
- (d) these cause much greater damage

2. The danger of floods is not minimised as.....

- (a) flood forecasting is inaccurate
- (b) there is little time available for safety measures
- (c) people are scared and act in panic
- (d) support infrastructure is poor

3. India suffers from floods during monsoons because.....

- (a) it rains very heavily and continually
- (b) the embankments of the rivers are weak
- (c) the streams and rivers spill over
- (d) the streams are full of silt
- 4. Climate change is the direct result of.....
 - (a) increased concentration of green house gases
 - (b) explosion of nuclear devices

- (c) fire in oil wells in the gulf region
- (d) significantly changed pattern of monsoons
- 5. The worst hit people are slum dwellers because.....
 - (a) they are stubborn and helpless
 - (b) they do not have means to move away quickly
 - (c) they have concentrated in large numbers
 - (d) they have settled on the banks of the rivers
- 6. The word 'precipitation' in para 3 means.....
 - (a) forming a precipitate
 - (b) separation of solid material from liquid
 - (c) falling of rain in an area
 - (d) the quality of being exact or accurate

B. Answer the following questions in brief:

- 7. Why does India suffer from floods during monsoons?
- **8.** What is the result of greenhouse gases?
- 9. Who are the worst hit people?
- **10.** Which human action have heightened the danger of flood?
- **11.** Write the words from passage which are similar in meaning.
- (a) Fall of rain in an area (para 3)
- (b) Harshness (para 3)

POSTER DESIGNING

Question 1 Design a poster in not more than 50 words for your school library on the value of books and good reading habits. You may use slogans.



Question 2 As the President of Leo Club of Temple Town, prepare a poster on behalf of Lions Club and Leo Club for 'Diwali Mela' to be held at Nehru Stadium, mentioning some of the attractions.



Question 3 As Cultural Secretary of Puna International School, Ahmedabad, design a poster to announce the staging of a play in your school.

Design yourself

Note making – Passage 1:

1. Conversation is indeed the most easily teachable of all arts. All you need to do in order to become a good conversationalist is to find a subject that interests you and your listeners. There are, for example, numberless hobbies to talk about. But the important thing is that you must talk about other fellow's hobby rather than your own. Therein lies the secret of your popularity. Talk to your friends about the things that interest them, and you will get a reputation for good fellowship, charming wit, and a brilliant mind. There is nothing that pleases people so much as your interest in their interest.

2. It is just as important to know what subjects to avoid and what subjects to select for good conversation. If you don't want to be set down as a wet blanket or a bore, be careful to avoid certain unpleasant subjects. Avoid talking about yourself, unless you are asked to do so. People are interested in their own problems not in yours. Sickness or death bores everybody. The only one who willingly listens to such talk is the doctor, but he gets paid for it.

3. To be a good conversationalist you must know not only what to say, but how also to say it. Be mentally quick and witty. But don't hurt others with your wit. Finally try to avoid mannerism in your conversation. Don't bite your lips or click your tongue, or roll your eyes or use your hands excessively as you speak.

4. Don't be like that Frenchman who said, "How can I talk if you hold my hand?"

2.1 Make notes an the contents of above paragraph in any format, using abbreviations. Supply a suitable title also. 52.2 Make a summary of the passage. 3

.1 Title: The Art of Conversation Notes:

1. Conv'n—most easily tch'ble art

- (a) Reqd. interest'g subject hobbies
- (b) Talk about other fellow's int./hobby
- (c) Win'g reptn. as good conversationalist
- (i) good f'ship

- (ii) charm'g wit
 (iii) brl. mind
 2. Fit subs, for conversationalist

 (a) What subs, to avoid/select?
 (b) Avoid unpl'nt subs.
 (i) sickness
 (ii) death
 (c) Avoid talk'g about self

 3. Qualities of a good conversationalist

 (a) What to say & how to say it
 (b) ment'y quick & witty
 - (c) pleasant & unhurt'g
- 4. (d) avoid mannerisms.

2.2 Conversation is the easiest and the most effective tool than other arts. To have such attractive quality, you need to pick a subject that interest your listners more than you. Talk to your friends on topics that can indulge your friends in the conversation for a longer period of time. Being a good conversationalist, you have to quick and witty. You should have a pleasant and unhurting quality. Mannerism should be avoided.

Note making Passage 2:

- 1. A good business letter is one that gets results. The best way to get results is to develop a letter that, in its appearance, style and content, conveys information efficiently. To perform this function, a business letter should be concise, clear and courteous.
- 2. The business letter must be concise: don't waste words. Little introduction or preliminary chat is necessary. Get to the point, make the point, and leave it. It is safe to assume that your letter is being read by a very busy person with all kinds of papers to deal with. Re-read and revise your message until the words and sentences you have used are precise. This takes time, but is a necessary part of a good business letter. A short business letter that makes its point quickly has much more impact on a reader than a long-winded, rambling exercise in creative writing. This does not mean that there is no place for style and even, on occasion, humour in the business letter. While it conveys a message in its contents, the letter also provides the reader with an impression of you, its author: the medium is part of the message.
- 3. The business letter must be clear. You should have a very firm idea of what you want to say, and you should let the reader know it. Use the structure of the letter—the paragraphs, topic sentences, introduction and conclusion—to guide the reader point by point from your thesis, through your reasoning, to your conclusion. Paragraph often, to break up the page and to lend an air of organisation to the letter. Use an accepted business-letter format. Re-read what you have written from the point of view of someone who is seeing it for the first time, and be sure that all explanations are adequate, all information provided (including reference numbers, dates, and other identification). A clear message, clearly delivered, is the essence of business communication.

- 4. The business letter must be courteous. Sarcasm and insults are ineffective and can often work against you. If you are sure you are right, point that out as politely as possible, explain why you are right, and outline what the reader is expected to do about it. Another form of courtesy is taking care in your writing and typing of the business letter. Grammatical and spelling errors (even if you call them typing errors) tell a reader that you don't think enough of him or can lower the reader's opinion of your personality faster than anything you say, no matter how idiotic. There are excuses for ignorance; there are no excuses for sloppiness.
- 5. The business letter is your custom-made representative. It speaks for you and is a permanent record of your message. It can pay big dividends on the time you invest in giving it a concise message, a clear structure, and a courteous tone.

2.1 Make notes on the passage using recognisable abbreviations in any suitable format. Give a title to the passage. **5**

2.2 Make a summary of the passage. 3

Answers:

2.1 Title: Writing a Business Letter Notes:

1. Features of a gd. busns letter

- 1.1 conveys info efficiently to get results
- 1.2 is concise
- 1.3 is clear
- 1.4 is courteous

2. How to write a gd. busns. letter 2.1 Making letter concise

- 2.1.1 Intro shd be brief
- 2.1.2 make your pt in precise words and sent's
- 2.1.3 short letr more effective
- 2.1.4 style is imp.—may ocasnly have hum'r

2.2 Achieving clarity

- 2.2.1 Have a clear idea of what you wish to say
- 2.2.2 structr the letter—intro & conclsn.
- 2.2.3 use accepted format; para, topic, sent's
- 2.2.4 check facts, expl'ns, refs.

2.3 Being courteous

- 2.3.1 Expln. your pt. politely-avoid sarcasm/insults.
- 2.3.2 careful wrtg & typg.
- 2.3.3 gram. & spel'g errors to be avoided

3. Importance of busns. letr

3.1 a representative

3.2 permanent rec. message.

2.2 A good business letter is that lends you positive and quality results. To get such results, a business letter should be effective in appearance, style and content. Apart from this a letter should be concise, clear and courteous. The business letter should be to the point as the message can be clear to the reader with an impression of you. The structure of letter should have topic sentence, introduction, paragraphs to conclusion. Reread the points you have written to avoid sarcasm and insults that can work against your motive. Further more grammar and spelling errors need to be avoided.